



Forms and Publications

Study Guide

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|---|----------------|--------------|
| Name: | Period: | Date: |
| <p><i>NOTE: The Study Guide is a systematic approach to condensing and organizing your notes without laborious recopying. As <u>it is the only item you can refer to when taking your exams</u>, you are required to complete a Study Guide for each module in this course. Before you start, fill out the heading to identify your work. The left-hand space is filled out first and contains the key words or cues that you should focus on during this topic's study. Add keywords to this section as you study. Next, write down details addressing these cues in the right hand space. This is a good place for your drawings, tables, and charts as well. After you have completed your lesson, study your notes carefully and then write a topic summary in the area at the bottom of the page. Use additional sheets if necessary.</i></p> | | |
| Main Ideas | Details | |
| <p>Assignment Checklist</p> <p>Time Card</p> <p>Work Order Form</p> <p>Repairable Item Tag</p> <p>Job Control Log</p> <p>Homework Sheet</p> <p>Tool Inventory Rec.</p> <p>Parts Kit Inventory</p> <p>Temp Issue Receipt</p> <p>Out Record</p> <p>Supply Order Forms</p> <p>Job Dispatcher</p> <p>Tech Manuals</p> | | |
| Summary: | | |
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