

Department of Defense Education Activity

Certificate of Competency

Computer Service and Support

This is to certify that the student identified on the reverse side of this certificate has demonstrated proficiency in the listed technical competencies and employability skills for computer servicing and support.

Instructor

Administrator

Date



COMPETENCY PROFILE

Printed: / / /

School Address:

Computer Service and Support

Instructor Name:

DESCRIPTION: This student is considered to be work-ready in all the competencies listed below. Work-ready is defined as being judged proficient in the jobs or tasks in the competency area by performing them independently, without assistance, during the training period.

Student's Name

Level I - Orientation

A. PERSONNEL

1. Personnel

Exam

The Homework Policy

The Assignment Schedule

The Competency Certificate

The Personnel Record

The Resume

2. Course Orientation

The Course Description

Required Materials

The Rules of Conduct

The Grading Policy

3. Employment Opportunities

The Job Search

4. Applying for a Job

The Job Application

Interview Preparation

The Job Interview

The Employment Contract

B. PC TECHNICIAN TOOLKIT

1. PC Technician Toolkit

Exam

2. Tool ID, Use, and Care

Tool ID and Use

Tool Inventory

Using a Digital Multimeter

C. ELECTRONICS

1. Electronics

Exam

3. Electronics Skills

Component Testing

Basic Soldering

6. Transistor Circuits

7. Thyristors (SCR)

2. Electronics Foundation

Scientific Calculator

Electronics Formulas

4. Passive Devices

5. Active Devices

8. Integrated Circuits

9. IC Circuits